

Individual Academic and Career Plan (IACP) Quick Start

Navigating the *new* IACP:

In Fall 2010 the IACP was enhanced to offer a more structured and guided planning experience. Students can choose to complete the supplemental activities which are intended to support a more intentional exploration of OCIS. The new IACP layout is arranged in three levels; Getting Started, Looking Deeper and Next Steps. Each level contains the same five sections; Know Myself, Research Options, Evaluate Options, Set Goals and Make Plans. Many of the prompts and activities are reintroduced throughout the levels. This allows students the opportunity to reflect on their previous responses and reevaluate their interest and plans. Each component in the previous IACP layout is incorporated into the new layout. All data from previously created IACPs was migrated to the new layout to ensure a seamless transition.

When students enter the IACP from My Portfolio they will be greeted by a welcome screen. The welcome screen will explain the new layout and provide information on where the student should begin creating their plan, based on their grade level. This information is only a suggested option and should not override what the school has determined the best process to meet the needs of the students.

The following graphics are intended to support navigation of the new IACP layout:

New IACP Layout:

Three (3) Levels: Getting Started | Looking Deeper | Next Steps | Writing Worksheet

Five (5) Sections: Know Myself, Research Options, Evaluate Options, Set Goals, Make Plans

Supplemental Activities:

- Data, People, Things Checklist [2] [W]
- Thinking about Myself [2] [W]
- Reality Check [2] [W]
- Career Cluster Inventory [2] [W]

CIS Component: Reality Check, Career Cluster Inventory, Occupations

After you complete each activity, enter your thoughts about what you learned in the associated reflection box below:

What do you know about yourself - your characteristics, interests and preferences?

Last saved on 7/8/2010 ^{ngc}

Thursday, July 08, 2010

Writing Worksheet

Five (5) Sections: Know Myself, Research Options, Evaluate Options, Set Goals, Make Plans

The graphic above (on the previous page) provides a screenshot of the new IACP layout. Note the Writing Worksheet is still located within the IACP, as it was in the past. The new layout of the reflective prompts reflects a more intentional alignment with the career development process shown through the five (5) sections.

1. Know Myself:

Ideally, each student begins with a career inventory assessment (such as IDEAS). Once the assessment is completed the student can begin interpreting the results and exploring what the results mean to them. The reflective process is captured in the prompts within this section. Students are prompted to think about what the results mean and how they feel the results may or may not reflect how they see themselves.

2. Research Options:

Once the student reflects on the assessment results they can begin to explore their respective career clusters/fields, occupations and interests. They will begin to understand the demands and requirements of each occupation.

3. Evaluate Options:

After researching several options students should begin to determine which options are worth deeper understanding. Students can evaluate based on educational requirements, skill or credentialing, or impact on lifestyle.

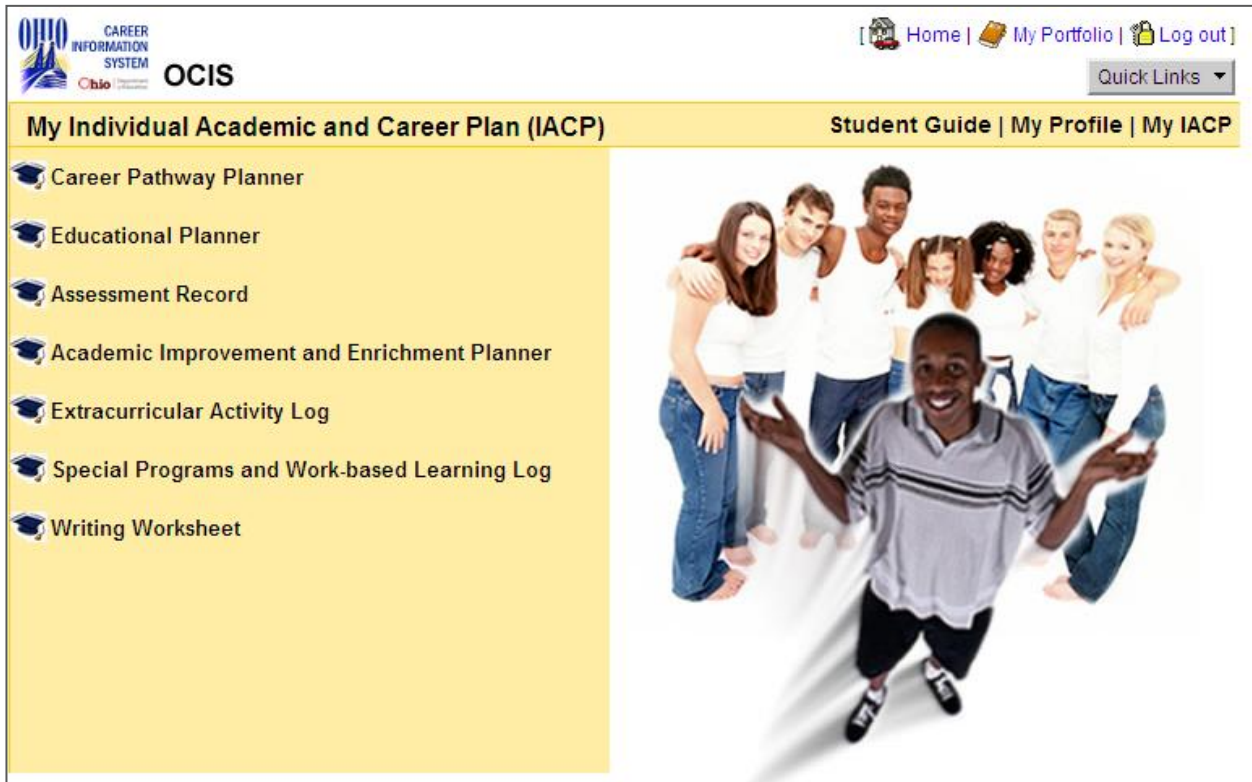
4. Set Goals:

Now that the student knows what their interests require, it's time to set goals. This section captures academic, career, and personal goal information.

5. Make Plans:

This section allows students to map out how they plan to reach or make progress towards their goals. It also connects to the Education and Work History (resume builder) and My Course Plan (educational planner), as well as the experiential learning prompts related to job shadowing, internships, service learning, etc.

Previous IACP Layout:



Key Changes:

Previous IACP Component	New IACP Layout
Career Pathway Planner	Level: All levels; Section: scattered throughout all five sections
Educational Planner	My Portfolio; My Course Plan*
Assessment Record	My Portfolio: Education and Work History; Education and Training; Standardized Assessments*
Academic Improvement and Enrichment Planner	Level: All levels; Section: Set Goals
Extracurricular Activity Log	My Portfolio: Education and Work History; Achievements, Activities, and Skills; Activities*
Special Programs and Work-based Learning Log	Level: All levels; Section: Make Plans; Education Plans and Experiential Learning Plans
Writing Worksheet	IACP; Writing Worksheet (tab after Make Plans)
*IACP has embedded links to these components throughout the sections	